

# ***Fellowes P-48C Deskside Cross Cut Paper Shredder***

Instruction Manual



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# POWERSHRED® P-48C

THE WORLD'S **TOUGHEST** SHREDDERS™



Please read these instructions before use.  
Do not discard: keep for future reference.

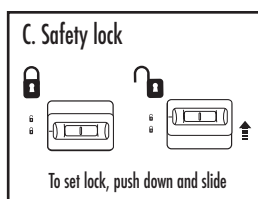
**Fellowes**

Quality Office Products Since 1917



## KEY

- |                  |                            |                            |
|------------------|----------------------------|----------------------------|
| A. Shredder head | F. Disconnect power switch | J. Control switch and LEDs |
| B. Handle        | G. Paper/card entry        | I 1. Auto-On (green)       |
| C. Safety lock   | H. See safety instructions | O 2. OFF                   |
| D. Window        | I. Sheet capacity gauge    | R 3. Reverse               |
| E. Bin           |                            | 4. Overheat (red)          |



## CAPABILITIES

**Will shred:** Paper, credit cards, paper clips and staples

**Will not shred:** Continuous forms, CD/DVDs, adhesive labels, transparencies, newspaper, cardboard, laminates, X-rays or plastic other than noted above

### Paper shred size:

Cross-Cut ..... 5/32 in. x 2 in. (3.9mm x 50mm)

### Maximum:

Sheets per pass ..... 8\*

Cards per pass ..... 1\*

Paper entry width ..... 8 3/4 in. (225mm)

\*8.5 in. x 11 in., 20 lb., (75g) paper at 120V/60 Hz, 3.0Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Recommended maximum daily usage rates: 10-20 paper passes; 10 cards. 8 sheets per pass.

## ⚠ WARNING: IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!



- Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.



- Keep foreign objects — gloves, jewelry, clothing, hair, etc. — away from shredder openings. If object enters top opening, switch to Reverse (R) to back out object.



- Never use aerosol products, petroleum based lubricants or other flammable products on or near shredder. Do not use canned air on shredder.



- Do not use if damaged or defective. Do not disassemble shredder. Do not place near or over heat source or water.

- This shredder has a Disconnect Power Switch (F) that must be in the ON (I) position to operate shredder. In case of emergency, move switch to OFF (O) position. This action will stop shredder immediately.
- Avoid touching exposed cutting blades under shredder head.
- Do not put foreign objects in paper entry.
- Shredder must be plugged into a properly grounded wall outlet or socket of the voltage and amperage designated on the label. The grounded outlet or socket must be installed near the equipment and easily accessible. Energy converters, transformers, or extension cords should not be used with this product.

## BASIC SHREDDING OPERATION

Insert waste bag (Fellowes #36052) for easy disposal.



**Continuous operation:**  
3-5 minute maximum

**NOTE:** Shredder runs briefly after each pass to clear entry. Continuous operation beyond 3-5 minutes will trigger a 15-minute cool down period.

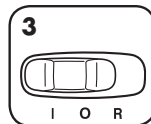
### PAPER



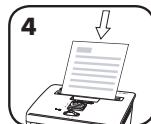
Set to Off (O) and plug in



Check paper amount



Set to Auto-On (I)



Feed into paper entry and release



Set to Off (O)

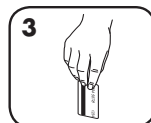
### CARD



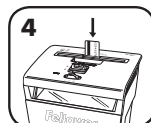
Set to Off (O) and plug in



Set to Auto-On (I)



Hold card at edge



Feed into center of entry and release



Set to Off (O)



Safety Lock prevents accidental operation. To set, wait for shredding to stop, push black button down and slide towards front of shredder.



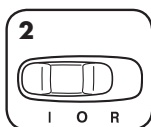
To unlock push black button down and slide toward back of shredder. For greater safety, always unplug shredder after use.

## TROUBLESHOOTING

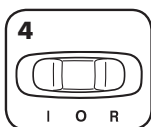
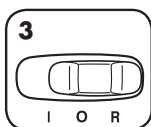
**Paper jam:** Set to Off (O), remove shredder head and empty bin. Replace shredder head, and follow any or all of the below procedures.



Set to Reverse (R) for 2-3 seconds



Alternate slowly back and forth



Set to Off (O) and unplug



Gently pull uncut paper from paper entry. Plug in.



Set to Reverse (R)

### Shredder doesn't start:

Make sure head is on basket correctly  
Wait 15 minutes for motor to cool down  
Remove and empty basket



Make sure safety lock is in unlock position

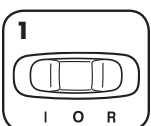
## BASIC PRODUCT MAINTENANCE

### OILING SHREDDER

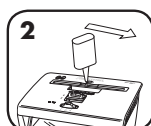


All cross-cut shredders require oil for peak performance. If not oiled, a machine may experience diminished sheet capacity, intrusive noise when shredding and could ultimately stop running. To avoid these problems, we recommend you oil your shredder each time you empty your waste bin.

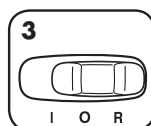
#### FOLLOW OILING PROCEDURE BELOW AND REPEAT TWICE



Set to Off (O)



\*Apply oil across entry



Set to Reverse (R) for 2-3 seconds



**CAUTION** \*Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250



## LIMITED PRODUCT WARRANTY

Limited Warranty: Fellowes, Inc. ("Fellowes") warrants the parts of the machine to be free of defects in material and workmanship and provides service and support for 1 year from the date of purchase by the original consumer. Fellowes warrants the cutting blades of the machine to be free from defects in material and workmanship for 3 years from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling, or unauthorized repair. The user is responsible for any additional costs incurred by Fellowes in servicing the paper

shredder outside of the country where the shredder is initially sold. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. The duration, terms, and conditions of this warranty are valid worldwide, except where different limitations, restrictions, or conditions may be required by local law. For more details or to obtain service under this warranty, please contact us or your dealer.



# POWERSHRED® P-48C

THE WORLD'S **TOUGHEST** SHREDDERS™

## Questions or Concerns?

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### www.fellowes.com

- ☒ Troubleshooting
- ☒ Registration
- ☒ Manuals

### Customer Service & Support

- ☒ Troubleshooting
- ☒ Replacement parts
- ☒ General questions

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