

1/4" Staples Swingline Optima Premium - 35556

Instruction Manual



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When selecting staples, consider:

FOR DESKTOP AND STRIP ELECTRIC STAPLERS:

Premium staples provide superior performance in a stapler. Not all stapler jams are caused by the stapler -- some are caused by the staple itself. It's worth the money to prevent jams and frustration by buying premium staples.

HEAVY DUTY STAPLERS:

Use different size staples for different sheet capacities.
Make sure you have the largest staple size to maximize the potential of your stapler.

FOR SPECIALTY STAPLERS:

Make sure you are using the correct staple. These often take specialty staples.

Now choose the right staple...

Flat Clinch

Found in cartridge staplers, copy machines and some high capacity staplers. Improves stacking of multiple documents.



Standard Clinch

Are found in most commonly used staplers.



Crown Staples

Require specific staplers.
Improve holding power.



Undulated Staples

Require specific staplers. An offset crown with improved holding power.



Cartridge

Can hold up to 5000 staples.
Used in electric staplers.

