

Fellowes Powershred 8MC Level P-4 Micro- Cut Shredder - 4776001

Instruction Manual



Provided by

MyBinding.com

When Image Matters.

Call Us at 1-800-944-4573

Fellowes

WORK BETTER™

Powershred® M-8C
The World's Toughest Shredders®



PLEASE READ THESE INSTRUCTIONS BEFORE USE.
DO NOT DISCARD: KEEP FOR FUTURE REFERENCE.



KEY

- | | | |
|------------------|----------------------------|----------------------------|
| A. Shredder head | E Disconnect power switch | G. Control switch and LEDs |
| B. Safety Lock | ○ 1. OFF | ▷ 1. Auto-On (green) |
| | I 2. ON | ○ 2. OFF |
| C. Window | F. See safety instructions | ◀◀ 3. Reverse |
| D. Bin | | ⚡ 4. Overheat (red) |

CAPABILITIES

Will shred: Paper, plastic credit cards, staples and paper clips

Will not shred: Continuous forms, CD/DVDs, adhesive labels, transparencies, newspaper, cardboard, laminates, X-rays or plastic other than noted above

Paper shred size:

Cross-Cut 4mm x 50mm

Maximum:

Sheets per pass 8*
 Cards per pass 1*
 Paper entry width 230mm
 *A4 (70g), paper at 220-240V, 50/60 Hz, 1.6Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Maximum recommended daily usage rates: 60 sheets; 5 cards. 8 sheets per pass.

⚠ WARNING: IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!

- Operation, maintenance, and service requirements are covered in the instruction manual. Read the entire instruction manual before operating shredders.
- Keep away from children and pets. Keep hands away from paper entry. Always set to off or unplug when not in use.
- Keep foreign objects – gloves, jewelry, clothing, hair, etc. – away from shredder openings. If object enters top opening, switch to Reverse (◀◀) to back out object.
- DO NOT use aerosol products, petroleum based or aerosol lubricants on or near shredder. DO NOT USE “CANNED AIR” OR “AIR DUSTERS” ON SHREDDER. Vapors from propellants and petroleum based lubricants may combust causing serious injury.
- Do not use if damaged or defective. Do not disassemble shredder. Do not place near or over heat source or water.
- This shredder has a Disconnect Power Switch (E) that must be in the ON (I) position to operate shredder. In case of emergency, move switch to OFF (O) position. This action will stop shredder immediately.
- Avoid touching exposed cutting blades under shredder head.
- Shredder must be plugged into a properly grounded wall outlet or socket of the voltage and amperage designated on the label. The grounded outlet or socket must be installed near the equipment and easily accessible. Energy converters, transformers, or extension cards should not be used with this product.
- FIRE HAZARD – Do NOT shred greeting cards with sound chips or batteries.
- For indoor use only.
- Unplug shredder before cleaning or servicing.

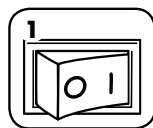
BASIC SHREDDING OPERATION



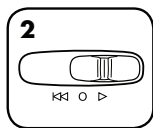
Continuous operation:
Up to 5 minutes maximum

NOTE: Shredder runs briefly after each pass to clear entry. Continuous operation beyond 5 minutes will trigger a 30-minute cool down period.

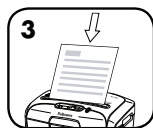
PAPER/CARD



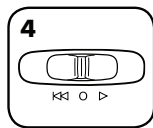
1 Plug in and put disconnect power switch in ON (I) position



2 Set to Auto-On (>)



3 Feed paper/card straight into paper entry and release



4 When finished shredding set to OFF (O)

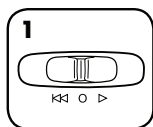
Safety Lock prevents accidental operation. To set, wait for shredding to stop, push black button down and slide towards front of shredder.
 To unlock push black button down and slide toward back of shredder. For greater safety, always unplug shredder after use.

PRODUCT MAINTENANCE

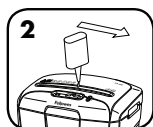
OILING SHREDDER

All cross-cut shredders require oil for peak performance. If not oiled, a machine may experience diminished sheet capacity, intrusive noise when shredding and could ultimately stop running. To avoid these problems, we recommend you oil your shredder each time you empty your waste bin.

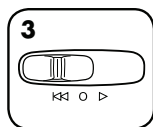
FOLLOW OILING PROCEDURE BELOW AND REPEAT TWICE



1 Set to Off (O)



2 *Apply oil across entry



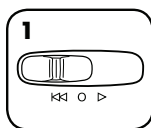
3 Set to Reverse (<<) for 2-3 seconds

CAUTION *Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250

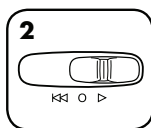
TROUBLESHOOTING

Overheat Indicator: When the Overheat Indicator is illuminated, the shredder has exceeded its maximum operating temperature and needs to cool down. This indicator will remain illuminated and the shredder will not operate for the duration of the recovery time. See Basic Shredding Operation for more information about the continuous operation and recovery time for this shredder.

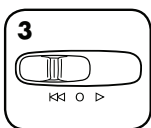
PAPER JAM



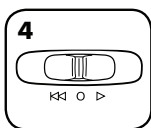
1 Set to Reverse (<<) for 2-3 seconds



2 Alternate slowly back and forth



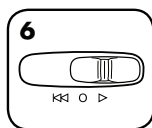
3 Set to Off (O) and unplug



4 Gently pull uncut paper from paper entry. Plug in.



5 Set to Auto-On (>) and resume shredding



LIMITED PRODUCT WARRANTY

Limited Warranty: Fellowes, Inc. ("Fellowes") warrants the parts of the machine to be free of defects in material and workmanship and provides service and support for 2 years from the date of purchase by the original consumer. Fellowes warrants the cutting blades of the machine to be free from defects in material and workmanship for 3 years from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling, failure to comply with product usage standards, shredder operation using an improper power supply (other than listed on the label), or unauthorized repair. Fellowes reserves the right to charge the consumers for any additional costs

incurred by Fellowes to provide parts or services outside of the country where the shredder is initially sold by an authorized reseller. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product. This warranty gives you specific legal rights. The duration, terms, and conditions of this warranty are valid worldwide, except where different limitations, restrictions, or conditions may be required by local law. For more details or to obtain service under this warranty, please contact us or your dealer.

Australia Residents Only:

Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure. The benefits under Fellowes' Warranty are in addition to other rights and remedies under a law in relation to the shredder.



CUSTOMER SERVICE & SUPPORT

www.fellowes.com

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United Kingdom: +44 (0) 1302 836836

United States: 001-800-514-9057

Declaration of Conformity

Fellowes, Inc.

Unit 2 Ontario Drive, New Rossington, Doncaster, DN11 0BF, England declares that the product model M-8C conforms with the requirements of the Restriction of Hazardous Substances Directive (2011/65/EU), the Low Voltage Directive (2014/35/EU), the Electromagnetic Compatibility Directive (2014/30/EU), the WEEE directive (2012/19/EU), and below harmonized European EN Standards.

Safety: EN60950-1: 2006/A2:2013

EMC Standard: EN55014-1:2006+A1:2009+A2:2011
EN55014-2:1997+A1:2001+ A2:2008
EN61000-3-2:2014
EN61000-3-3:2013

Year Affixed: 16

Itasca, Illinois, USA
April 2016

John Fellowes

W.E.E.E.

This product is classified as Electrical and Electronic Equipment. Should the time come for you to dispose of this product please ensure that you do so in accordance with the European Waste of Electrical and Electronic Equipment (WEEE) Directive and in compliance with local laws relating to this directive.

For more information on the WEEE Directive please visit www.fellowes.com/WEEE



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