## Ghent LINK Wall Board 24" x 18" Magnetic Markerboard - Soft Blue Base/Bright Blue Face

## **Instruction Manual**



Call Us at 1-800-944-4573

## Link Board Mounting Instructions

Your Link Board is designed to be mounted to a variety of wall surfaces. Because of the wide variation of mounting surface construction, specific mounting hardware is not included. For the most secure mounting, fasten the board Base to as many wall stude as possible. Ghent recommends using #8 pan head type self-tapping screws (not included).

When wall studs can not be used, we recommend using expandable type wall anchors (not included).

Installation involves securing the stand to the wall by sliding the top of the Base over 2 screws and fastening 2 screws thru the bottom of the Base via pre drilled holes.

NOTE: Allow for 2" left and right of the Base and 3" at the top of the Base for board overhang.

STEP 1: Locate the position where you will hang the Link Base.

**STEP 2:** Following the installation instructions for the mounting hardware you chose, insert a screw into the wall. Allow 1/16" gap between the screw head and the wall to allow the Base to slide over the top of the screw.

**STEP 3:** From the center of the screw head, measure over the required length, as shown in the drawing below, and mark the location of your second screw. Use a level, to ensure the screw holes are level and install a second mounting screw in the wall following the instructions for the mounting hardware. Allow 1/16" gap between the screw head and the wall to allow the Base to slide over the top of the screw.

**STEP 4:** Slide the Base over the two mounting screws and verify that the Base is level.

STEP 5: Using a pencil, mark the location of the bottom two mounting holes.

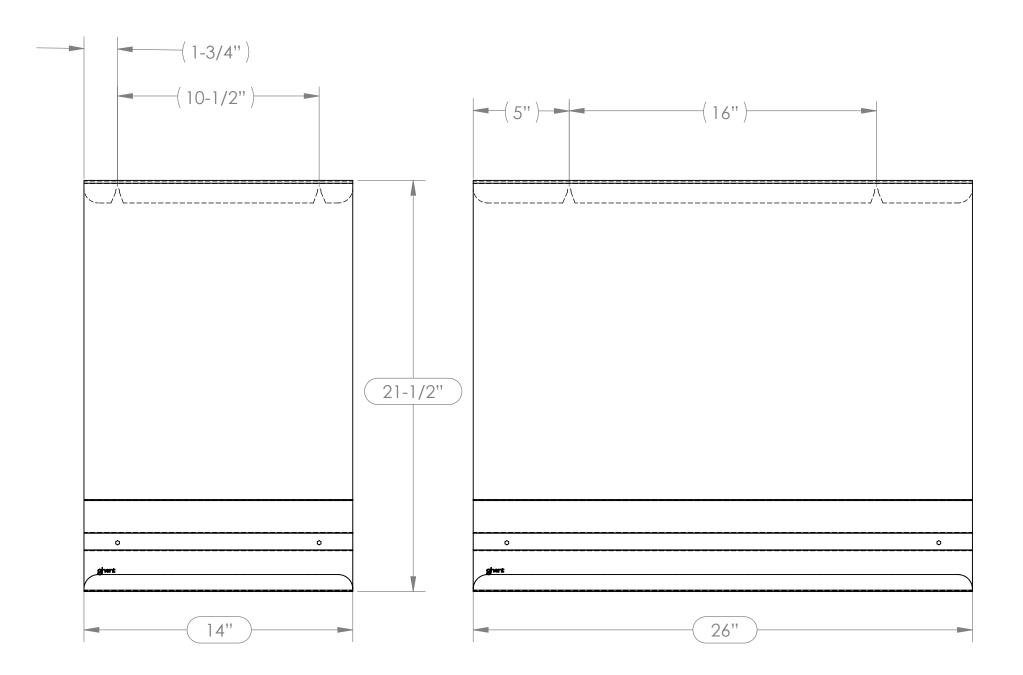
**STEP 6:** Remove the Base from the wall and follow the instructions provided with your mounting hardware to install a screw in the wall at each location marked. Remove the two bottom screws from the wall Re-install the screws in the bottom holes so that the screws go through the holes in the Base and into the wall.

**STEP 7:** Remove the two bottom screws from the wall and slide the Base over the top two mounting screws. Fasten two screws through the Base and into the two bottom mounting holes.

**STEP 8:** Slide Face behind the front lip of the stand and lay backwards until magnets engage the Base.

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