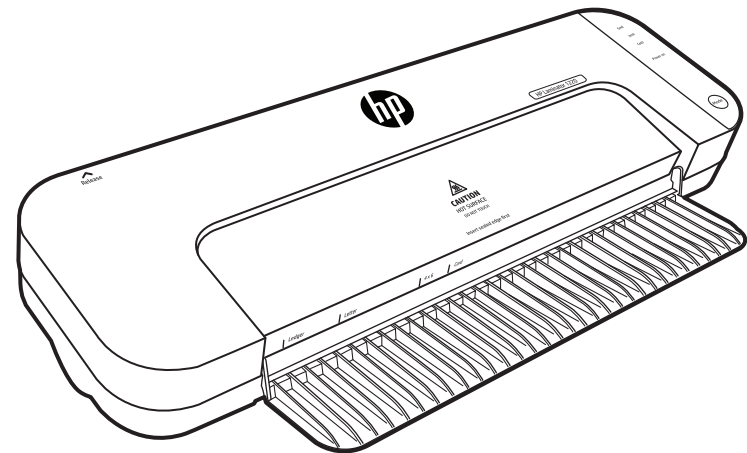




# Laminator 1220

## 12" Hot and Cold Laminator

# USER MANUAL



**ROYAL<sup>®</sup>**

Consumer Information Products, Inc.

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[www.hp.com/officeequipment](http://www.hp.com/officeequipment)

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HP-Laminator 1220IM0221

Made in China

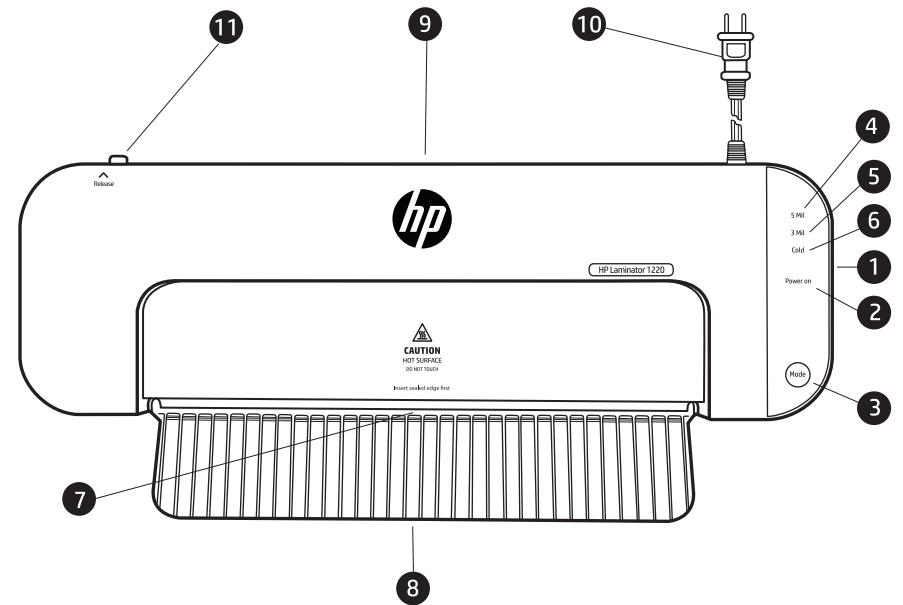
**Please read this manual carefully before use.**

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## Laminator overview



- |    |                                |
|----|--------------------------------|
| 1  | Power switch                   |
| 2  | Power on / sleep LED indicator |
| 3  | Mode control button            |
| 4  | 5 Mil LED indicator            |
| 5  | 3 Mil LED indicator            |
| 6  | Cold LED indicator             |
| 7  | Entry area                     |
| 8  | Guide tray                     |
| 9  | Exit area                      |
| 10 | AC power cord                  |
| 11 | Release button                 |



This product is not a toy and should not be used by children



## Warning

- Read instruction manual before first use.
- This equipment is not suitable for use in locations where children are likely to be present.
- Observe all warnings and instructions marked on the product.
- For pluggable equipment, the socket-outlet (power adaptor) shall be installed near the equipment and shall be easily accessible.
- Mains plug is used as disconnect device and it should remain readily operable during intended use. In order to disconnect the apparatus from the mains completely, the mains plug should be disconnected from the mains socket outlet completely.
- For indoor use only.
- Do not use laminator in damp conditions.
- Always insert the sealed edge of pouch into laminator. If open edge is inserted it may lead to jamming or curling inside of the laminator.
- Never attempt to open and/or service the unit. There are no user serviceable parts inside of the laminator. Refer servicing to qualified service personnel.
- Repairs must be done by authorized personnel. Unauthorized attempt to service the unit will render the warranty invalid.
- Use only 3 or 5 mil pouches. Pouches that are too thin or thick will result in document jams.
- Machine surface will get hot during operation, please use caution.
- Never attempt to use cold pouches while the laminator is still hot.
- Do not attempt to laminate over staples or paper clips.
- Do not laminate anything that is more than .4 mm thick (including lamination pouch thickness).
- Do not laminate heat sensitive paper.



**CAUTION**  
HOT SURFACE  
DO NOT TOUCH

- Caution marking is located on the top enclosure of the laminator.
- Rating plate is located on bottom of the laminator.
- Machine surface will get hot during operation, please use caution.

## Setup:

1. Place laminator horizontally on a flat surface with good ventilation.
2. Plug the power cord **10** into any standard 120-volt AC outlet. We recommend that you do not plug your laminator into the same outlet as other electronic devices.
3. Flip down the Guide Tray **8**.
4. Press the Power switch **1** to the On Position. All LED's will illuminate and you will hear a beep. The 3 mil **5** LED will start to blink. The machine is heating and preparing for lamination. After approximately 2-3 minutes the laminator will beep again and the 3 mil **5** LED will be lit steady. The laminator is now ready for 3 mil lamination.

## Sole remedies/No incidental or consequential damages

To the extent allowed by local law, the remedies provided in this Limited Warranty are your sole and exclusive remedies. These terms and conditions supersede any prior agreements or representations, including statements made in sales literature or advice given in connection with your purchase.

TO THE EXTENT ALLOWED BY LOCAL LAW, AND EXCEPT AS SPECIFICALLY SET FORTH IN THIS LIMITED WARRANTY, IN NO EVENT SHALL HP, ANY HP SERVICE CENTER OR ANY HP-AUTHORIZED SERVICE PROVIDER BE LIABLE FOR ANY DAMAGES CAUSED BY THE PRODUCT OR THE FAILURE OF THE PRODUCT TO PERFORM, INCLUDING ANY DIRECT, INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER BASED ON CONTRACT, TORT, OR ANY OTHER LEGAL THEORY, AND WHETHER OR NOT ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

## Locate your authorized service center

If you need support during the warranty period, locate the Authorized Service Center for this product at:

[www.hp.com/officeequipment](http://www.hp.com/officeequipment)

Or use the following contact information:

**USA:** 833-523-0800

## Limited warranty

Your HP Product is warranted to be free from defects in materials or workmanship under normal use for one year, starting on your date of purchase. Your dated sales or delivery receipt is your proof of purchase. You may be required to provide proof of purchase as a condition of receiving warranty service.

During the warranty period, if a defective HP Product covered by this Limited Warranty is returned to the designated Service Center, it will be repaired or replaced or, at the option of the Service Center, its purchase price will be refunded. No repair, replacement or refund will be provided unless the defective HP Product is returned to the Service Center at your expense; for some HP Products, no return will be accepted unless the Service Center first provides you with a Return Material Authorization (RMA). If your HP Product has recurring failures, at the option of the Service Center, either you will be furnished with a different product that is equivalent in performance or you will receive a refund of your purchase price. Service Center support may be provided by an HP subcontractor or other third parties. Please see the Service Center information provided.

Where permitted by local law, HP Products and any replacement products or parts may contain new materials or used materials equivalent to new in performance and reliability. Replacement products or parts will have functionality at least equal to that of the product or part being replaced. Replacement products and parts are warranted to be free from defects in materials or workmanship for 90 days, or for the remainder of the warranty period for the HP Product which they are replacing or in which they are installed, whichever is longer.

This Limited Warranty does not include technical assistance. This Limited Warranty does not cover cosmetic damage, loss or damage in transit, or damage resulting from (a) accident, misuse, abuse or other external causes; (b) product elements not supplied by HP; (c) improper site preparation or maintenance; or (d) modification or service by anyone other than HP, an HP Service Center or another HP-authorized service provider.

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## LED Status indicator:

- Power on LED ② is on steady, power is on.
- Power on LED ② is switching on and off slowly, laminator is in sleep mode.
- COLD LED ⑥ is for laminating using Cold Lamination Pouches.
- 3 Mil LED ⑤ is for laminating using 3 Mil Pouches.
- 5 Mil LED ④ is for laminating using 5 Mil Pouches.
- When the COLD, 3 Mil or 5 Mil LEDs flash it indicates that your laminator is preparing for ready. When the light is steady your machine is now ready to use. You will also hear a beep when your laminator is ready.

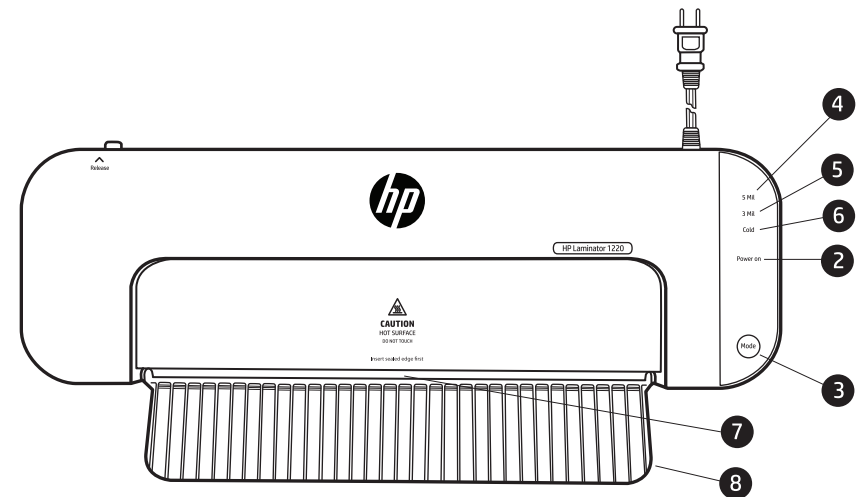
## Operation:

### Hot lamination

The laminator defaults to 3 mil pouch lamination upon power on. To switch to 5 mil press Mode button ③ to select 5 mil ④. When the 5 mil LED is lit **steady**, your laminator is ready for use. Place the document into the pouch, insert the sealed edge of the pouch into the Entry area ⑦ using the Guide tray ⑧ and markings as your guide. Lamination starts automatically.

### Cold lamination

Press Mode button ③ to select Cold function. When the Cold LED ⑥ is lit **steady**, your laminator is ready for use. Place the document into a pouch specifically for cold lamination, insert the sealed edge of the pouch into the Entry area ⑦ using the Guide tray ⑧ and markings as your guide. Cold lamination starts automatically. If the Cold LED indicator ⑥ is flashing, it indicates the laminator is still too hot inside and is cooling down. When the temperature cools down enough, the Cold LED indicator ⑥ will stop flashing and turn steady.



## Auto sleep, compulsory sleep and wake up

### Auto sleep

To save energy and for enhanced safety, the 1220 laminator is designed to enter into SLEEP mode automatically when used, or is idle for over 60 minutes. When auto sleep starts, the laminator will sound 3 beeps, the Power on LED ② and current setting LED; 5mil ④, 3mil ⑤ or Cold ⑥ will start to flash. Laminator will still run for about 60 seconds to finish any lamination in process. After 60 seconds, all LEDs will turn off except Power on indicator. The Power on LED will turn on and off slowly indicating the machine is in sleep status. To wake up the laminator press the MODE button.

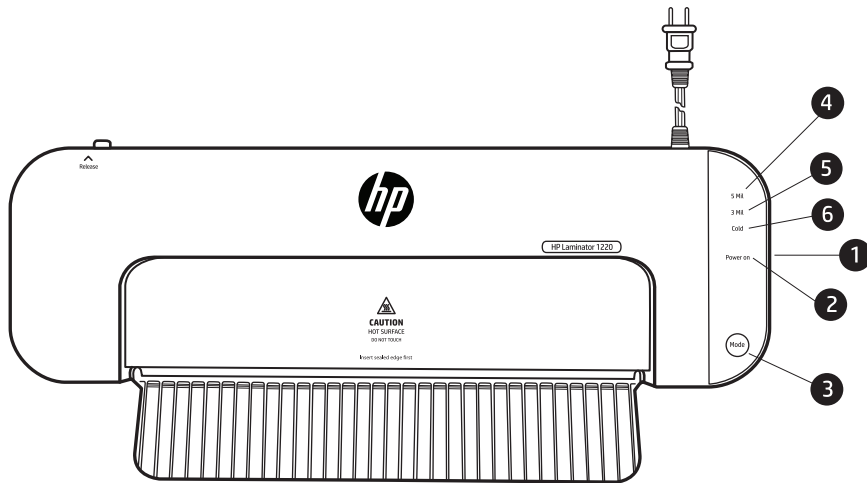
### Compulsory sleep

If you wish to put your machine into Sleep Mode, press and hold the Mode button ③ for 3 seconds and release. Your machine will go into sleep mode and the Power on LED ② will turn on and off slowly. To wake up, press the Mode button ③ again.

### Wake up

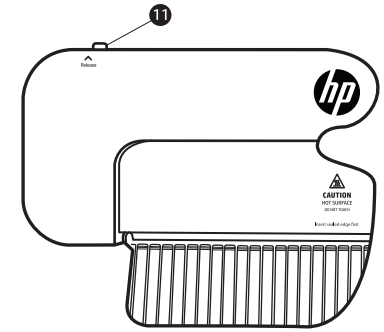
To wake up your laminator press the Mode button ③. If waking up within 2 minutes of start of Sleep status, your laminator will return to the status before sleep. If after 2 minutes it will return to Power on state.

Under Sleep condition there is still weak electric current inside of your laminator. Press Power switch ① to completely turn off your laminator.



## Jam release

The HP 1220 is equipped with a Release button ⑪ to release misfeeds or jammed pouches. When a misfeed or jam occurs, push and hold the Release button ⑪, pull the misfed or jammed pouch out by hand. To resume lamination, take finger off of Release button ⑪.



## Specifications:

Voltage:	120 V ~ 60 Hz
Current:	5.5 Amp
Ready time:	2-3 Minutes / 3 Mil
Max thickness:	0.4 mm
Max entry width:	12.87 inches (327 mm)
Acceptable pouches:	Cold/3Mil/5Mil
Laminating speed:	29 Seconds per Letter Size Pouch
Rollers:	2
Dimensions ( W x D x H):	18.74" x 6.22" x 3.48" (476mm x 158mm x 88.4 mm)
Weight:	5.06 lbs. (2.3 Kg)
Ambient Operating Temp.	Maximum 95°F (35°C)

## FCC information

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.